To whom it may concern

**Guidelines for the Assessment and Grading of Elective Modules**

**General aspects**

The elective modules of the Master Course in Biomedical Sciences will take place during the last 6 weeks of the spring semester (*first series: 15.02. - 05.03.2021; second series: 07.03. - 25.03.2021*) It is the goal of these modules to offer the students the opportunity to 'indulge' in daily lab routines, to get acquainted with the scientific topics treated in the respective labs, and, if feasible, to work on a small project on their own. The elective modules should offer the students deeper insights into those fields of research where they possibly envisage doing a master thesis.

The student performance during attendance of the elective modules shall be assessed within the context of the primary goals of these teaching units. Examples of skills can be graded include

- comprehensive understanding a scientific problem
- development of own ideas how to address and solve scientific problems
- selection of appropriate methodologies
- acquisition of methodological skills (incl. keeping a lab notebook)
- appropriate use of known or newly acquired skills
- composition of a short final essay which follows the layout of a scientific paper
Specific aspects

Each elective module has to be graded by at least 2 supervisors which accompany the student through the module. Accordingly, the evaluators can consist of the module leader and the direct supervisor of the student. These two persons will assess the student(s) with grades ranging from 1 to 6 in steps of 0.5. The elective module is considered ‘passed’ if the overall grade is $\geq 4.0$. Failure to attend the module results in grade 1.

Grades:
- 6.0 = excellent
- 5.5 = very good
- 5.0 = good
- 4.5 = satisfactory
- 4.0 = sufficient
- 1.0-3.5 = fail

Rounding rules:
5,75 …  6,00  ->  6,0
5,25 … < 5,75  ->  5,5
4,75 … < 5,25  ->  5,0
4,25 … < 4,75  ->  4,5
4,00 … < 4,25  ->  4,0
...etc.

In order to obtain comparable grades for all students, the evaluators are asked to fill in the attached structured grading sheets (2 pages). Please note that only topics applicable to your specific elective module need to be graded, i.e., not all aspects listed in the grading sheets need to be taken into consideration.

The grading sheets have to be sent via mail (not hard copy) back to the office of the study coordinator no later than 1 week after the end of the elective module.

In case of questions, please do not hesitate to contact the study coordinator or myself.

With many thanks for your participation in this master course and with best regards,

Prof. Dr. med. Stephan Rohr
Program Director, MS BMSc