

Welcome Apéro 2020

Grants Office / Euresearch Office

The Grants Office is your first point of contact for any questions related to competitive research funding programmes and international grants.

The Grants Office provides researchers at all levels with information, personal guidance and administrative support on acquiring and managing national and international research funding.

The Grants Office is part of the Vice-Rectorate Research and also runs the "Euresearch Office University of Bern", part of the Swiss information network on European research and innovation programmes (www.euresearch.ch).

The services of the Grants Office include:

At the preparatory stage

- Identifying the various project and career funding instruments of the Swiss National Science Foundation, EU Framework Programmes (Horizon 2020, Horizon Europe), US federal agencies and others.
- Clarifying the eligibility criteria of the various national and international funding programmes.

- Advice regarding the effort involved in proposal submission and the chances of success.
- Access to online databases such as "Research Professional" and "Foundations and Funds".

At the application stage

- Budget advice.
- Help with complex bureaucratic requirements.
- Feedback on content and formal aspects of the proposal (by prior arrangement).
- Seed money for European collaborative projects.
- Travel grants for preparatory meetings.

At the contract preparation stage

- Review of contracts (together with Unitectra).
- Organising signatures from the University Board of Directors.
- Advice concerning implementation, reporting and special regulations.

During the lifetime of the project

- Introduction to the finance rules of the EU Framework Programmes and US federal agencies.
- Advice and support in all financial and contractual issues.
- Help with preparing financial reports for EU and US projects.

Euresearch provides information on current and upcoming calls and background topics via newsletter and an email service. Subscribe at: www.euresearch.ch/en/subscribe